# Financial Forms

## **Product Catalog**

· Outstanding flexibility

We maintain the highest of standards and work to ensure your complete satisfaction.

Our goal is:

100% accuracy

On-time delivery, every time

Industry-leading service and systems

Competitive pricing

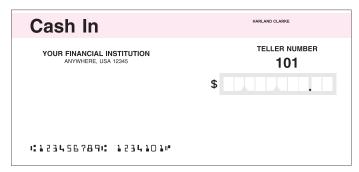


## **Cash Tickets**

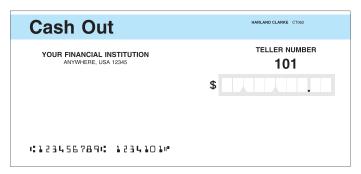
#### **Cash Tickets**

Cash In and Cash Out tickets are available in your choice of five colors, with or without a written amount box. You can also choose a single or duplicate binding style.

**CT061-L** Cash In - Single-Loose **CT061-2S** Cash In - 2-Part



**CT062-L** Cash Out - Single-Loose **CT062-2S** Cash Out - 2-Part



**Size**  $2\frac{3}{4}$ " x 6"

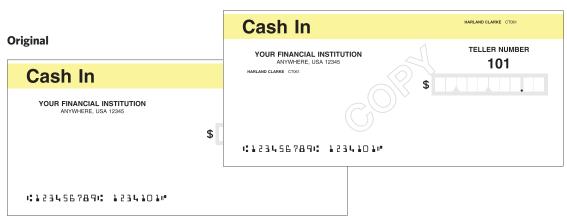
**Paper** Original - 24 lb. White MICR

Duplicate - 17 lb. White Carbonless

**Binding** Single or Duplicate

**Quantity** Increments of 2,500 per teller

#### **Duplicate**



Color Bar Options:

White-No Bar Blue Bar Green Bar Pink Bar Yellow Bar

## **Transfer of Currency and Coin**

#### **Transfer of Currency and Coin**

CT063-2D 2-Part Ticket (debit and credit)

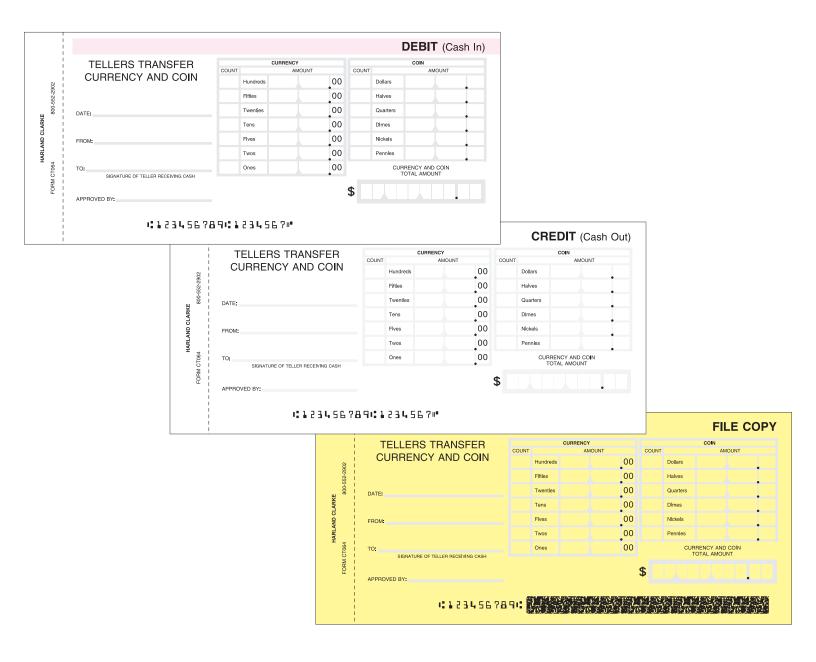
CT064-3D 3-Part Ticket (debit, credit and file copy)

Size  $3\frac{4}{10}$ " x  $7\frac{5}{8}$ " includes  $\frac{5}{8}$ " stub left

**Paper** Original: 24 lb. White MICR (pink color bar)

Duplicate: 24 lb. White MICR (no color bar)

Triplicate: 17 lb. Canary Carbonless



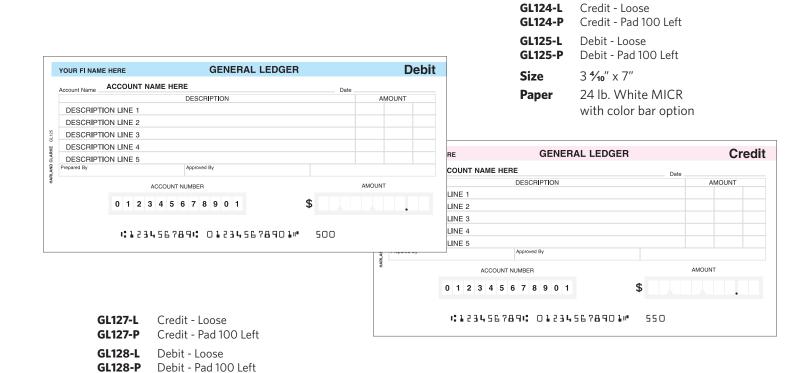
## **General Ledgers**

Size

**Paper** 

3 ½" x 8 ½" 24 lb. White MICR

Numbering is optional for an additional fee.



**GENERAL LEDGER Debit** YOUR FI NAME HERE ACCOUNT NAME HERE DESCRIPTION AMOUNT **DESCRIPTION LINE 1 DESCRIPTION LINE 2 DESCRIPTION LINE 3 DESCRIPTION LINE 4 DESCRIPTION LINE 5** Approved By AMOUNT ACCOUNT NUMBER \$ 0 1 2 3 4 5 6 7 8 9 0 1 "#######" ::123456789: O123456789O1 550



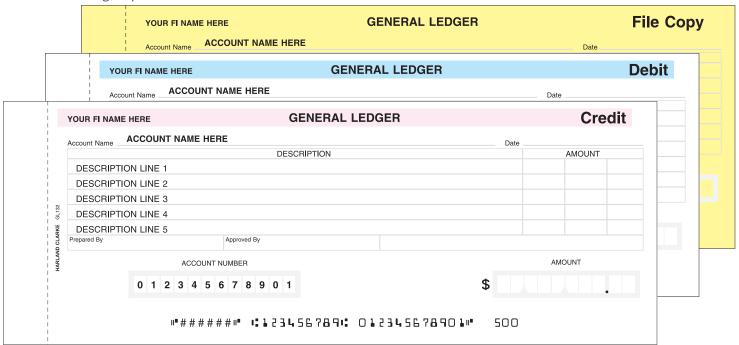
## **General Ledgers**



GL130-2S Credit/Copy Size  $3 \frac{4}{10}$ " x 7  $\frac{5}{8}$ " includes  $\frac{5}{8}$ " stub left GL131-2S Debit/Copy Size  $3 \frac{4}{10}$ " x 7  $\frac{5}{8}$ " includes  $\frac{5}{8}$ " stub left GL132-3D Debit/Credit/File Copy Size  $3 \frac{4}{10}$ " x 9  $\frac{1}{8}$ " includes  $\frac{5}{8}$ " stub left

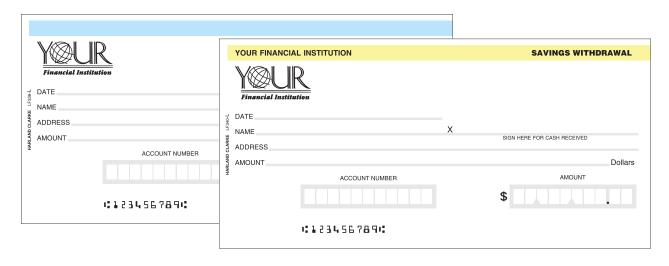
Paper 24 lb. White MICR

Numbering is optional for an additional fee.



Color bar options for debit and credit plies. File is Canary 17 lb. carbonless.				
White-No Bar	Blue Bar	Green Bar	Pink Bar	Yellow Bar

## **Lobby Forms**

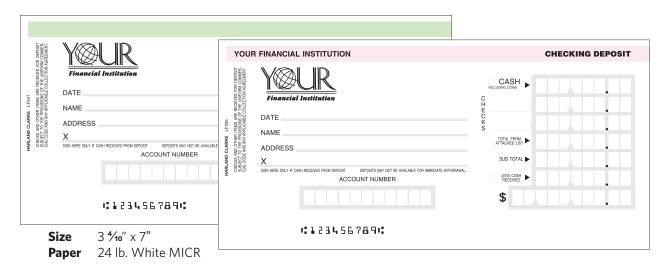


**LF336-L** Checking Withdrawal - Loose **LF336-P** Checking Withdrawal - Pad 100 Left

**LF340-L** Savings Withdrawal - Loose **LF340-P** Savings Withdrawal - Pad 100 Left

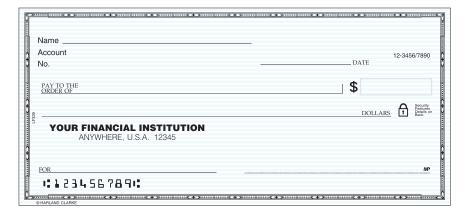
**LF341-L** Savings Deposit - Loose **LF341-P** Savings Deposit - Pad 100 Left

**LF335-L** Checking Deposit - Loose **LF335-P** Checking Deposit - Pad 100 Left



#### **Color Bar Options:**





#### **Small Counter Check**

LF339 Loose

Size: 2 3/4" x 6" Paper: Blue Safety

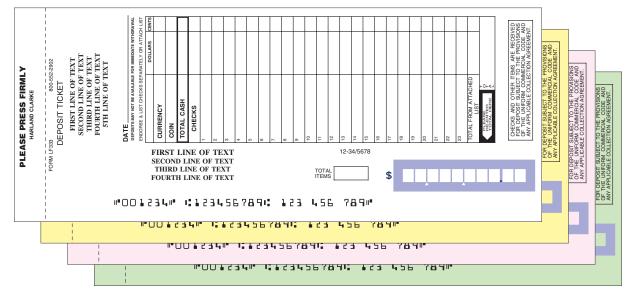
Must order in increments of 2,500

## **Deposits and Receipts**

**LF333-2** 2-Part White/Canary Size: 3 \(\frac{4}{10}\)" x 8 \(\frac{3}{8}\)" includes \(\frac{1}{2}\)" stub left

**LF333-3** 3-Part White/Canary/Pink **Paper:** 24 lb. White MICR with carbonless copies

LF333-4 4-Part White/Canary/Pink/Green

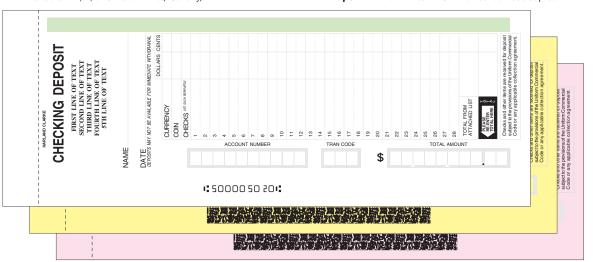


FINANCIALINE STOCK - DESIGN YOUR OWN DEPOSIT

**Size:** 3 ½ x 9 ½ includes ½ stub left

Available in 1, 2, or 3-Part White/Canary/Pink

Paper: 24 lb. White MICR with carbonless copies



**Color Bar Options:** 

White-No Bar

Blue Bar

Green Bar

Pink Bar

Yellow Bar

**Teller Receipt** 

Thank you for banking with us!

HARLAND CLARKE TR209-L



123 ANYWHERE STREET ANYWHERE, U.S.A. 12345 (123) 456-7900

**Teller Receipt** 

TR209-L Loose

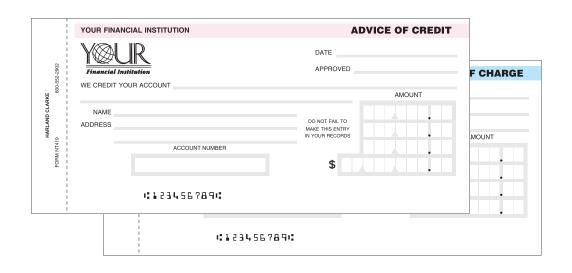
**Size**: 2 3/4" x 6"

**Paper:** White, Pink, Yellow, Green or Blue MICR Must order in increments of 5,000

Withdrawals and deposits subject to rules and regulations of the bank.

Deposits may not be available for immediate withdrawal.

Member FDIC



NT419 Advice of Credit NT420 Advice of Charge NT421 Deposit Correction NT422 Return Item Notice

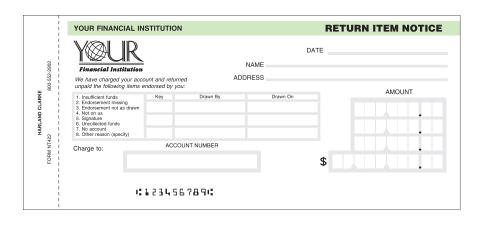
	YOUR FINANCIAL INSTITUTION	DEPOSIT CORRECTION
Q.	YOUR NAME ADDRESS	
800-552-2902	Financial Institution	DATE
RKE 800-51	ORIGINATOR TO CORRECT YOUR DEPOSIT DATED  Check Listed As \$ Should Be \$	SHOULD BE\$
D CLA	Error in Subtraction Other Reason	YOUR DEPOSIT IS DECREASED BY
HARLAND CLARKE	Error in Addition Check Listed Not Enclosed	\$
- FORM NT421	Check Enclosed Not Listed  ACCOUNT NUMBER	YOUR DEPOSIT IS INCREASED BY
FORM		\$
	1:1234567891:	

**Size:**  $3\frac{4}{10}$ " x  $7\frac{5}{8}$ "

**Paper:** Original - White MICR with color bar options

Duplicate - Canary 17 lb. carbonless

Triplicate - Pink 17 lb. carbonless (optional)



Color Bar Option	ıs:			
White-No Bar	Blue Bar	Green Bar	Pink Bar	Yellow Bar

#### NT423-3D

**SIZE:** 3 4/10" x 7 5/8"

	YOUR FINANCIAL INSTITUTION	TRANSFER OF FUNDS
	YOUR	DATE
800-552-2902	Financial Institution	APPROVED BY
KE 800-55	TELEPHONE OTHER TRANSFER FROM	TRANSFER TO O
AND CLARKE 07131097	ACCOUNT NUMBER	ACCOUNT ACCOUNT NUMBER &
	TO	TRANSFER TO ACCOUNT MUMBER ADDITION ACCOUNT NUMBER ADDITION ACCOUNT NUMBER ACCOUNT NUMBER ACCOUNT NUMBER ACCOUNT NUMBER ACCOUNT NUMBER ACCOUNT NUMBER
HAF FORM NT423-3D	ТО	AMOUNT
FORM		\$
	1:1234567891:	

PLY 1
White MICR/Blue Color Bar

	YOUR FINANCIAL INSTITUTION	TRANSFER OF FUNDS
	YOU IR	DATE
-2905	Financial Institution	APPROVED BY
HARLAND CLARKE 800-552-2902	TELEPHONE OTHER  TRANSFER FROM  ACCOUNT NUMBER	ACCOUNT TRANSFER TO ACCOUNT NUMBER
HARI FORM NT423	ТО	AMOUNT .
         	1:1234567891:	

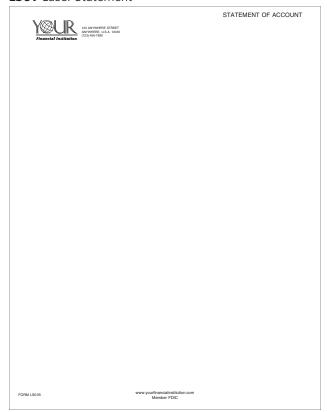
PLY 2
White MICR/No Color Bar

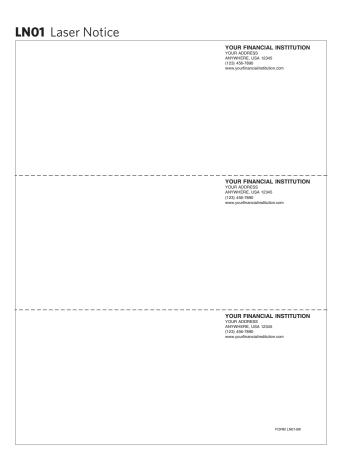
 	YOUR FINANCIAL INSTITUTION	TRAI	ISFER OF FUND	os
 	YOUR	DATE		
2-2902	Financial Institution	APPROVED BY	APPROVED BY	
E 800-552-2902	☐ TELEPHONE ☐ OTHER			
ARK	TRANSFER FROM ACCOUNT NUMBER	TRANSFER ACCOUNT	ACCOUNT NUMBER	1 .
HARLAND CLARKE				CREDIT
HARL 423	то		AMOUNT	
-ORM NT423			AMOUNT	
FOR		\$		
	1:1234567891:			

PLY 3
White MICR/Pink Color Bar

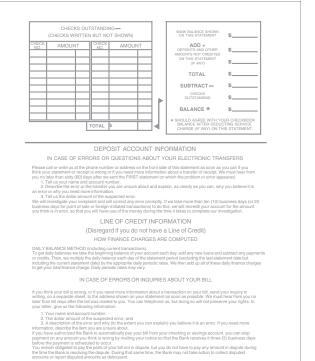
## **Statements and Notices**

#### **LS01** Laser Statement





#### LS01 Back



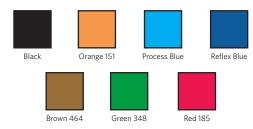
123 ANYWHERE STREET
ANYWHERE, U.S.A. 12345
(123) 456-7850

Size: 8 ½" x 11"

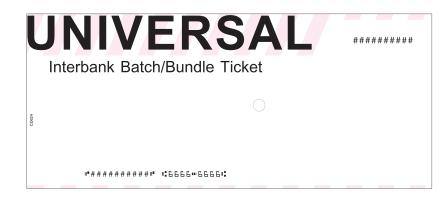
Paper: White MICR

FDIC FEDERAL DEPOSIT NSURANCE CORPORATION

#### Available in your choice of one ink color:



## **Control Documents**



#### **CD624**

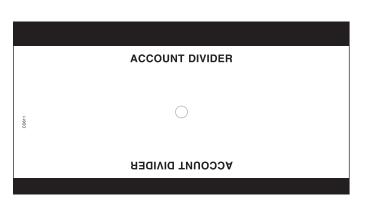
Size: 3 3/3" x 8 1/2"

Paper: White 24 lb. MICR

#### **CD611**

Size: 3 ¾" x 7"

Paper: White 100 lb. Tag



# YOUR FINANCIAL INSTITUTION YOUR ADDRESS ANYWHERE, USA 12345 FIRST LINE OF TITLE SECOND LINE

#### **CD620**

Size: 3 3/4" x 8 1/2"

Paper: White 24 lb. MICR

Thirteen colors available. Refer to chart.





























## Fight fraud with the Smart Document Series™

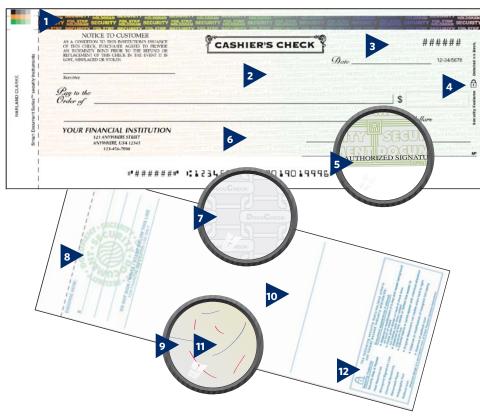
Harland Clarke, one of the nation's leading financial service providers, helps reduce the risk of counterfeit documents with our Smart Document Series™, an economical security strategy designed to combat fraud where it starts.

## Security features are your first line of defense.

Our Smart Document Series™ official documents contain multiple security features to help your employees detect counterfeiting. Plus, our formats, styles and colors offer your institution maximum flexibility.

Choose our Hologram Smart Documents which have at least 10 tamperevident features, including an authentic hologram stripe that's virtually impossible to reproduce or copy.

#### **Hologram Smart Document**



#### 1 Authentic Hologram

Harland Clarke's custom HoloStripe™ security feature provides a reflective, three-dimensional appearance that is easy to verify with the human eye, yet impossible to reproduce by ordinary copying or printing.

## Prismatic Background Colors Attractive prismatic background

Attractive prismatic background pattern deters computer fraud and colors distort when copied.

## Interlocking Background Pattern Our interlocking step-and-repeat

background pattern distorts when copied.

#### 4 Padlock Icon

Padlock Icon indicates document meets ANSI security guidelines. It also directs readers to the back of the check for a list of security features.

#### Micro-Print Signature Line

The micro-print signature line reads "AUTHORIZED SIGNATURE," but when reproduced, type appears as a broken line.

#### 6 Security Inks

Tamper-resistant security inks and pastel colors guard against the use of solvents and color copying. Harland Clarke documents are made using special solvent-reactive inks that dissolve on contact with organic solvents.

#### Fourdrinier Watermark Stock

A true watermark shows a negative image in reflected light and a positive image in transmitted light; virtually impossible to fraudulently reproduce.

#### Security Seal

The back of each document contains a visible Security Heat Seal that will change color when rubbed.

#### Visible and Invisible Fibers

Visible fibers are randomly embedded into the paper making duplication difficult. Invisible fibers can be seen under a blacklight.

#### Chemical-Reactant Stains

Stains react with common chemicals to readily show tampering.

#### UV Dull

Low reflectance in UV light minimizes interference with fluorescent printed features and optical reading.

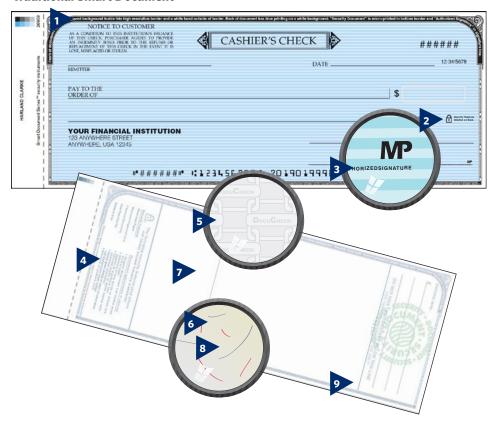
#### 2 Security Checklist

Itemized review of features alerts your employees to security characteristics of the document.

## **Smart Document Series™**

Our Traditional Official Documents offer multiple security features for your protection.

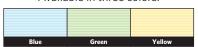
#### **Traditional Smart Document**



#### Harland Clarke offers a variety of document styles including...

Cashier's Checks Personal Money Orders Dividend Checks
Bank Money Orders Official Checks Interest Checks
Expense Checks Loan Checks Loan Proceeds
Additional selections available.

Available in three colors.



#### 1 High Resolution Border

Detailed border distorts when copied, making it apparent to your employees that tampering has occurred. Also acts as an itemized checklist of security features.

#### 2 Padlock Icon

broken line.

Padlock Icon indicates document meets ANSI security guidelines. It also directs readers to the back of the check for a list of security features.

# Micro-Print Signature Line The micro-print signature line reads "AUTHORIZED SIGNATURE," but when reproduced, type appears as a

4 Security Seal

The back of each document contains a visible Security Heat Seal that will change color when rubbed.

#### Fourdrinier Watermark Stock

A true watermark shows a negative image in reflected light and a positive image in transmitted light; virtually impossible to fraudulently reproduce.

# Wisible and Invisible Fibers Visible fibers are randomly embedded into the paper making duplication difficult. Invisible fibers can be seen under a blacklight.

#### 7 Chemical-Reactant Stains Stains react with common chemicals to readily show tampering.

## 8 UV Dull Low reflectance in UV light minimizes interference with fluorescent printed features and optical reading.

#### 9 Security Checklist Itemized review of features alerts your employees to security characteristics of the document.

## **Safety Checks**

#### #OF501





Duplicate

#### **#OF503**





Duplicate

#### #OF502





Duplicate

#### #OF504





Duplicate

**OF500** Safety documents are available without pre-printed titles.

**OF505** Expense Check

Available in three colors.



Size: 3 ‰" x 9 ‰" includes 5%" stub left

Paper: Original: 24 lb. Safety Paper
Copies: 20 - 24 lb. MICR bond

Indemnity Bond and remitter available.

**Binding:** Snap-out carbon sets (different parts)

Quantity: 500 or increments of 1,000

Lien Waiver available.

Standard copy rotation shown above. Alternate copy colors and rotation available (additional charges apply).



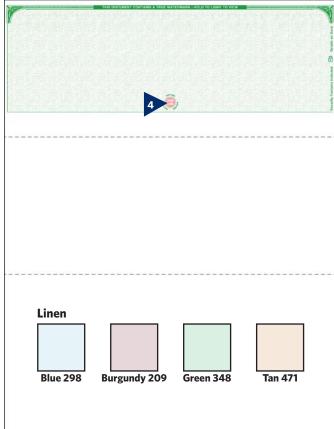


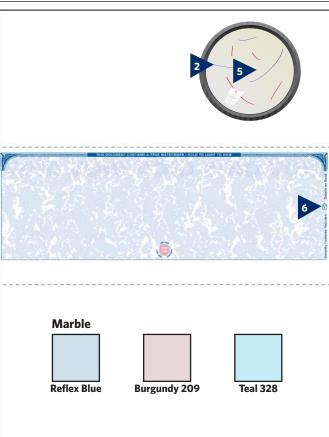




## **Laser Checks**

Standard Laser Checks are available in check top, middle or bottom. No imprints, no numbering. Available with 3  $\frac{1}{2}$ " or 3  $\frac{2}{3}$ " perforations.





#### 3 1/2" Check Style Perforations

Check Top: 3 ½" and 7" Check Middle: 3 1/2" and 7" Check Bottom: 4" and 7 1/2"

#### 3 3/3" Check Style Perforations

Check Top: 3 3/3" and 7 1/3" Check Middle: 3 3/3" and 7 1/3" Check Bottom: 3 3/3" and 7 1/3"



#### 1 Fourdrinier Watermark Stock

A true watermark shows a negative image in reflected light and a positive image in transmitted light; virtually impossible to fraudulently reproduce.



#### **Visible and Invisible Fibers**

Visible fibers are randomly embedded into the paper making duplication difficult. Invisible fibers can be seen under a blacklight.



#### **Fugitive Inks**

Chemical alterations may cause extreme discoloration; washing the check will likely cause details of the backer to fade or disappear.



#### **Heat Reactive Seal**

The stop sign on the front of each document contains a visible Security Heat Seal that will change color when rubbed.



#### **UV Dull**

Low reflectance in UV light minimizes interference with fluorescent printed features and optical reading.



#### **Padlock Icon**

Padlock Icon indicates document meets ANSI security guidelines. It also directs readers to the back of the check for a list of security features.



#### **Security Checklist**

Itemized review of features alerts your employees to security characteristics of the document



#### Security Weave®

A patented intricate design that is extremely difficult to duplicate.



#### **VOID Feature**

The word VOID will appear in the Warning Box if the check is scanned or photocopied.

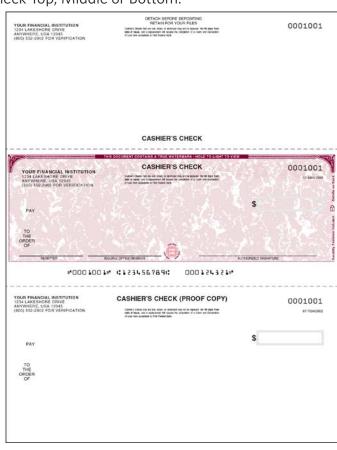


## **Laser Checks Overprint**

Custom Overprint in black magnetic ink to match your layout. Standard Laser Checks are available in Check Top, Middle or Bottom.







#### Standard Laser Checks

Overprint in Black Mag Single or double MICR line available

#### 3 1/2" Check Style Perforations

Check Top: 3 %" and 7"

Check Middle: 3 %" and 7"

Check Bottom: 4" and 7 %"

#### $3\frac{2}{3}$ " Check Style Perforations

Check Top: 3 % and 7 %

#### Optional bank and customer logo placements available.

#### **Preferred formats for receiving artwork:**

- 1. .ai, .eps, or .pdf vector illustration
- $2. \ \, \text{Uncompressed .tiff with a resolution greater than 300 dpi}$
- 3. .bmp with bitmap color profile greater than 300 dpi

A letterhead or envelope with a large clean logo will also work.

.jpg logos pulled from a website will generally not work. Logos must have a resolution greater than 300 dpi in order to work.

If no high quality logo artwork is available, our composition team can recreate your logo for an additional fee.

## **Trip**Lok® Federal Deposit Bags

Mixed Deposits/Cash Transfer Shipments U.S. Patent No. 5,918,983

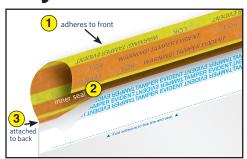
## TripLok currency security bags meet all Fed requirements and are the new benchmark for fed compliance with improved efficiency and cost.

Triplok security bags meet stringent Vault Process Certification (VPC) standards, which were developed by security experts in consultation with cash vault and loss prevention professionals across the country. Bags that earn the VPC seal can provide significant improvements in cash management performance, while lowering costs in the vault and in all currency handling applications.

This patented currency bag is at the forefront of security bags and clearly defines our commitment to the science of security. We make it our business to provide you, our valued customer, with intelligent security packaging.



## **Key Features:**



Unique triple seal closure.



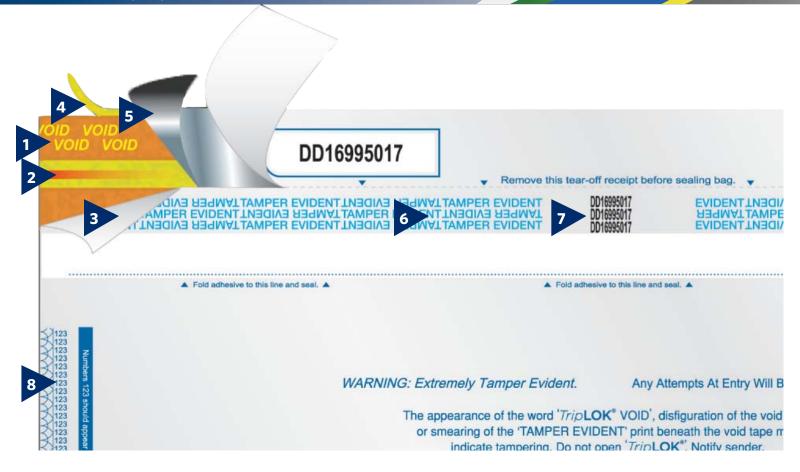
Four easy-to-read Fed-compliant barcodes with large ¾ numbering for easy scanning by security cameras.



High visibility void feature.

## **Trip**Lok® Federal Deposit Bags Features

Mixed Deposits/Cash Transfer Shipments U.S. Patent No. 5,918,983





High visibility void message appears when tampered with.

#### 2 Security Ink

Specially formulated thermochromic ink turns red when subjected to heat.

## Triple Seal Protection Unique triple seal closure with interior

Unique triple seal closure with interior adhesive sealing.

#### Micro Perfs

Security micro perforation releases with attempts to pull up.

#### Metalized Release Liner

Anti-static metalized release liner does not cling to clothes when removed.

#### 6 Moisture Detection Ink

Aqua detect ink smears when exposed to moisture.

#### Serial Numbering

Sequential numbers embedded in closure.

## 8 Micro-Print Security micro-print along indented side welds.

## **Products:**

TripLok security bags are available in popular styles and sizes. Custom sizes and bag imprints are available upon request.

FORM #	DESCRIPTION	CAPACITY
DP-FED001	9" x 12" clear	1,000 bills/1 bundle
DP-FED002	12" x 16" clear	2,000 bills/2 bundles
DP-FED003	15" x 20" clear	4,000 bills/4 bundles
DP-FED004	20" x 20" clear	8,000 bills/8 bundles
DP-FED005	20" x 24" clear	12,000 bills/12 bundles
DP-FED006	19" x 28" clear	16,000 bills/16 bundles
DP-FED007	Large Coin Bag	50 lbs. of loose coins

## **Tamper-Evident Security Bags**

These secure, single-use deposit bags eliminate costly canvas lockbags and keys. Designed specifically for the safe transfer of currency, checks and coins, each bag is tamper-evident on all sides. DeposiPac bags are made of recyclable plastic. Color and design may vary.



#### **Single-Pocket Style**

#### Available in four sizes:

- Small 9" x 12" (**DP-E9**)
- Medium 12" x 16" (**DP-E12**)
- Large 15" x 20" (**DP-E15**)
- Extra Large 19" x 28" (**DP-EB16**) Includes clear external resealable pocket on small, medium and large sizes.



## CoinLok® Bag Style Available in two sizes:

- Small holds 25 lbs. of loose coins (**DP-CBS**)
- Large holds 50 lbs. of loose coins (**DP-CBL**)



#### Coin Bag Labels (2" x 4")

- CB-P (Penny)
- CB-N (Nickel)
- **CB-D** (Dime)
- **CB-Q** (Quarter)
- **CB-HD** (Half Dollar)
- **CB-SD** (Silver Dollar)



Coin Bag Pouch (9 ¼" x 4 ¼")
• DP-CBP



## Compartment Style

#### Available in three sizes:

- Standard Vertical Twin (top and bottom) 11" x 15" (**DP-CVSL**)
- Large Vertical Twin (top and bottom) 15" x 20" (**DP-CVL**)
- Horizontal Twin (side by side) 13" x 10" (DP-C)



Harland Clarke P.O. Box 30987 Salt Lake City, Utah 84130

4867 Harold Gatty Drive Salt Lake City, Utah 84116

> Phone: 800.552.2902 Fax: 800.647.7796

Email: forms@harlandclarke.com