

Order Form for Holiday Supplies

Please use this order form to place your orders for Harland Clarke's All-Occasion and Holiday Collection supplies. Refer to the current year catalog for product codes.

"All Occasions" products (Congratulations, Special Gift, Graduation, Happy Birthday) are available all year and will ship when ordered.

"Holiday Collection" products may be ordered all year and ship October to December. Order early to ensure the design of your choice is available.

Financial Institution and R/T:	Contact Name:	Date
Address (Order will be shipped to:)	Phone:	
City, State, Zip:	E-mail Address:	

Currency Envelope - with outer envelope				Outer Envelope - Additional charges apply for overprints and nesting.				
Code	Description	Quantity	Cost	Blank	Optional Overprints		Logo/Text Ink Color	Nesting
					Text	Logo		
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

Gift Card Envelopes - with plain outer envelope				
Code	Description	Quantity	Cost	Nesting
				<input type="checkbox"/>
				<input type="checkbox"/>

If Text or Logo is not marked, blank will be ordered

Tri Fold Carriers - with outer envelope				Outer Envelope - Additional charges apply for overprints and nesting.				
Code	Description	Quantity	Cost	Blank	Optional Overprints		Logo/Text Ink Color	Nesting
					Text	Logo		
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

Drive-up Envelopes (Open Side / Open End)							
Code	Description	Quantity	Cost	Blank	Optional Overprints		Logo/Text Ink Color
					Text	Logo	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Holiday Labels			
Code	Description	Quantity	Cost

Teller Receipts							
Code	Description	Quantity	Cost	Style	Blank	Text	Logo
				<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D			
				<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Statement Stuffers				
Code	Description	Quantity	Cost	Sentiment
				<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D
				<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D

Holiday Checks			
Code	Description	Quantity	Cost

Please provide actual sample if you need us to match your current layout.

Please see price list for any additional charges.

Preferred formats for receiving logos:

1. .ai, .eps, or .pdf vector illustration
2. Uncompressed .tif with a resolution greater than 300 dpi
3. .bmp with bitmap color profile greater than 300 dpi

Imprinted text:

Harland Clarke Financial Forms

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